

Notebook Check

Element	4	3	2	1
Table of Contents	Table of Contents is complete, with all assignments logged in and dated.	Table of Contents is missing one or two assignments, and/or is missing due dates.	Table of Contents is missing three to half of the unit's assignments, and is missing due dates.	Table of Contents is missing more than half of the unit's assignments and is missing due dates.
Notebook Completion	Science notebook is complete, with all assignments distributed stapled to Table of Contents.	One to two assignments are missing from the unit notebook.	Three to five assignments are missing from the unit notebook.	More than five assignments are missing from the unit notebook.
Assignment Order	All assignments are in order according to the Table of Contents.	One to two assignments are out of order.	Three to half of the unit's assignments are out of order.	Assignments are markedly out of order and do not reflect the Table of Contents.
Assignment Completion	All assignments are fully completed.	One to two assignments in unit are incomplete.	Three to five assignments in unit are incomplete.	More than five assignments in unit are incomplete.
Page Numbering	All assignments are numbered according to the Table of Contents.	One to two assignments are not numbered and/or misnumbered.	Three to half of the unit's assignments are not numbered and/or misnumbered.	More than half of the unit's assignments are lacking page numbers.

Notebook grade: _____/20 = _____%